



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 11/13/2016	<u>Interviewer:</u> Sue Guenter-Schlesinger (SGS)	RFA #16 – 32
<u>Name of Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> WWU Student		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> Concerns about post-election inappropriate/insensitive comments		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

Category: *(Please check at least one)*

<input type="checkbox"/> Age	<input checked="" type="checkbox"/> Color	<input type="checkbox"/> Creed	<input type="checkbox"/> Disability	<input type="checkbox"/> Veteran Status
<input type="checkbox"/> Marital Status	<input checked="" type="checkbox"/> National Origin	<input checked="" type="checkbox"/> Race	<input type="checkbox"/> Religion	<input type="checkbox"/> Retaliation
<input type="checkbox"/> Sex/Gender	<input type="checkbox"/> Sexual Harassment	<input checked="" type="checkbox"/> Sexual Orientation	<input type="checkbox"/> Employment	<input type="checkbox"/> Genetic Information
<input checked="" type="checkbox"/> Gender Identity or Expression				

Time Line		
Date	Item	Comments
11/10/2016	Email from [REDACTED] to President Sabah Randhawa	See email conversation in file.
11/11/2016	Email from Sabah responding to [REDACTED]	See email conversation in file.
11/11 – 11/13/2016	Emails from [REDACTED] to SGS arranging time to meet	See email conversation in file.
11/13/2016	SGS meeting with [REDACTED]	See notes in file.
11/13/2016	Email from SGS to President Sabah Randhawa and VP ESS Eileen Coughlin	See email conversation in file.